

DD/A Registry  
85-2780

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

1986 CIA Guest Speaker Program

FROM:

EXTENSION

NO.

OTE-85-4019

DATE

8 AUG 1985

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

END/ Deputy Director for  
Administration  
Room 7D18, HQS

13 AUG 1985

EW

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DDA/STO

#3 FOR ACTION

4.

(PLS PREPARE RESPONSE FOR DDA'S SIGNATURE.)

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SUSPENSE: 23 AUGUST 1985

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ATTACHMENT

REFERENCE

Form 163a  
8-66

85-2780

OTE 85-4019

AUG 1985

MEMORANDUM FOR: Executive Director  
Deputy Director for Administration  
Deputy Director for Intelligence  
Deputy Director for Operations  
Deputy Director for Science and Technology

STAT FROM:   
Director of Training and Education

SUBJECT: 1986 CIA Guest Speaker Program

1. The purpose of this memorandum is to solicit your ideas about the CIA Guest Speaker Program, and suggestions for speakers in 1986.

2. The CIA Guest Speaker Program was inaugurated in 1973 to provide intellectual stimulus to Agency employees through contact with prominent scholars, authors, diplomats, scientists, economists, journalists, congressmen and administration officials. The Program is held about four times a year in the CIA Auditorium. All employees are invited to the lectures, which are unclassified and off the record. The Program is conducted as a voluntary activity.

3. In planning a slate of speakers to be invited in 1986, we would like to ensure that the interests of all Agency employees and components are surfaced. To that end I invite you to submit names of prospective speakers. The criteria approved by the Director of Central Intelligence in 1981 and which seem to me to be still sensible are:

a. Subject matter should have a significant bearing on the intelligence profession or on international affairs.

b. It should affect, or be of concern to, a broad cross section of Agency personnel -- or at least several Agency components -- in order to warrant inviting a large audience.

c. The person making the presentation should be well known and genuinely knowledgeable about the subject matter. In general, we seek the kind of speaker who is at the forefront of his/her field.

d. The speaker should be effective in communicating with a large audience representing different backgrounds.

e. The speakers will be drawn from the academic world, foundations, the business community, the media, Congress, and the executive departments of government.

SUBJECT: 1986 CIA Guest Speaker Program

f. The speaker will be paid \$500 honorarium, plus round-trip, economy-class transportation. U.S. Government employees do not receive an honorarium.

g. Management of the Program will be by the Center for the Study of Intelligence, Office of Training and Education (CSI/OTE).

h. Official invitations will be extended by letter from the DCI. In advance of a letter, the Dean of Conferences/CSI/OTE is authorized to extend a telephonic invitation in the DCI's name.

i. Each proposed speaker undergoes an internal indices check by the Office of Security before being invited.

j. The names of members of Congress, representatives of the media, or politically sensitive individuals will be submitted to the DCI for prior approval.

k. Distribution of tickets will be via component Training Officers to each Directorate and the DCI area; seats are held for ticket holders until five minutes prior to the lecture, at which time non-ticket holders will be admitted.

STAT 4. Please forward a list of suggested speakers, with area of expertise, and any other available background to  CSI/OTE, Room 1036, Chamber of Commerce Building. As soon as we have compiled a list, we will get back to you with our recommendations for your concurrence.

STAT

cc: D/PAO